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PRC MINUTES

MAY 10, 2012

PRESENT: Jen Nyman, Sherri Brulotte, Sheri Joy, Marcia Berry, Dot Veisel

ABSENT: Kristyn Bernier

ALSO PRESENT: Laura McCarthy, Kellie Chase, Shay Bennett

Meeting was called to order at 7:38.

ISSUES:

- **Motion made by Jen Nyman seconded by Sheri Joy to approve minutes of the March meeting as amended. Passed unanimously. Motion made by Sheri Joy seconded by Sherri Brulotte to approve minutes of the April meeting as amended. Passed unanimously.**

CKC Director's Report:

- **Laura notified PRC that she has surgery scheduled for June 5th. She understands that she must have a note from her doctor that she is cleared to resume "full duty" in order to return to work. Lisa Murray will be her sub during this leave time. Shay Bennett was introduced to the board. She has completed the hiring process and has accepted a position as CKC sub for a trail period of 6 months.**
- **Laura distributed copies of Summer Program Calendar, accident reports, and PO's for signatures.**
- **Dot distributed copies of the revised CKC Agreement/Contract which outlines new fee schedules and changes in policy. Sherri B presented a request from parents for part time summer hours. Agreement was amended to provide this option. The Hiring Policy and the revised Rules and Procedures were also distributed.**
- **For clear record keeping, Dot advised Laura that all leave time must be requested in writing in advance and be approved by the PRC. Sick days need to tracked and noted on her time card and reported to PRC. Laura agreed saying she has been doing this all along but will highlight these absences on the time card.**

Motion made by Dot to approve Laura to buy book How to draw dragons seconded by Sherri B. Approved unanimously.

Motion to adopt the new CKC Agreement/Contract, by Jen and seconded by Marcia. Passed unanimously.

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Motion to adopt the Hiring Policy, by Jen and seconded by Sherri B. Passed unanimously.

Recreation Directors report:

- Flyers have been sent out with tax bills.
- Band, "No Limits" has been hired for \$700 for Saturday evening show at 250th party.
- Kellie is soliciting donations of boxes for rubbish at 250th party.
- Sheri Joy has contacted the Ron Jones Band for the Barn Dance to be hosted by Patty Lucerne as a fund raiser. She presented several fee options. There ensued considerable discussion of liability issues surrounding BYOB conditions of a party on private property. It was agreed to pursue clarification of regulations from NDPD. Date of dance is June 30th and admission fees will be \$15 for single and \$25 per couple. Kellie will advertize on Rec sign at the land at Transfer Station, on face book, weekly in the newspaper. Jen will make posters, distribute them and request clarification and permit from PD. Marcia will have tickets printed and they can be picked up from her.

Motion to hire Ron Jones Band for \$700 pending permits and NDPD clarification of legal issues by Jen and seconded by Marcia. Passed unanimously.

- Kellie announced Town Wide Yard Sale is scheduled for June 9th.
- She has ordered banners for parade for \$24.
- A notice from LGC citing some issues with the playground at the ball field was passed around. Tabled.
- Water Pump at the ball field is broken. A representative (Keith) from Triple A Water has checked it and will repair it, charging us just for parts.
- Kellie asked PRC for guidance/feedback on the issue of fingerprints and background checks for coaches. She has paperwork requesting just State background check for \$10; and forms requesting fingerprints and State and Federal background checks for \$25. PRC authorized her to use shorter form just requesting State background check for baseball season. The issue will be revisited to determine a policy.
- Sherri B requested that PRC provided a uniform for coaches. It was agreed to supply a generic shirt with printed "New Durham Coach" which can be used for all teams and sports.

Motion to order tee-shirts in a variety of sizes for coaches made by Marcia and seconded by Sheri J. Passed unanimously.

- Dot will check in with Mike Clarke about progress on tractor races.

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- There will be no community portion at the next PRC meeting. Next meeting scheduled for June 14th @ 6:30pm and will be held at town hall.
- Meeting adjourned at 9:40.